



Southlake MRI & Diagnostic Center

TAX ID#20-0826624

Dear Physicians and Referring Providers;

Our facility appreciates your continued support and patient referrals. Due to the Covid-19 pandemic, we have made some changes to our operations as follows:

- 1) Limited patient interaction. The waiting room has been adjusted to allow the recommended social distancing of 6 feet. Only patients and required caretakers are permitted to enter the facility. All persons in the facility will be expected to wear face coverings.
- 2) Pre-screening for all patients, caretakers, and staff members. All persons entering the facility will undergo appropriate screening procedures. Anyone exhibiting symptoms will be refused admittance.
- 3) Enhanced disinfectant procedures. All patient areas, including the waiting room, will be disinfected between patients. The entire facility has undergone a deep cleaning and disinfecting procedure, including carpeting and upholstery.

Our teams will be cohorting in an effort to avoid disruption if any staff member becomes ill or is exposed to Covid-19. Some scan types may be restricted to specific days due to this effort. At this time, our facility will be limiting hours and days of operation as we move forward. As this pandemic eases, we will increase availability.

Southlake MRI & Diagnostic Center is committed to providing your patients with high quality radiology services in a safe environment. We believe these steps ensure both staff and patients limit exposure to Covid-19. If you have any questions, please contact our office. Thank you for your understanding.

PATIENT SCANNING REQUIREMENTS

All patients will be screened over the phone for any Covid-19 like symptoms. (fever, cough, shortness of breath [SOB], body aches). Any person accompanying a patient must be screened also.

Patients will call the office upon arrival for the door to be unlocked. Only the patient and 1 caretaker, if necessary, will be admitted to the facility.

Patients and caretakers will have their temperatures taken at the door, any patient with 100.4 degrees Fahrenheit or higher will be rescheduled. Patients with any shortness of breath or cough will also be rescheduled.

All persons entering the facility will be asked to wear a mask as per CDC recommendations. Patients should continue to wear the mask over the nose and mouth during the entire time they are at the center. Individuals will be advised to wear their own masks; supplies are extremely limited.

Patients will be asked to go directly to the washroom and wash their hands prior to filling out any paperwork at the center. Persons are asked to maintain social distancing of 6 feet in the waiting room.